



North Carolina Rheumatology Association

2023 Conference Sponsor / Exhibit Opportunities Prospectus

**Contributor Policies
Agenda
Conference Sponsor / Exhibit Opportunities
W-9**

**2023 Annual Conference
March 18 & 19
The Westin
601 S College St
Charlotte, NC 28202**



Policies for Contributors

Purpose: To establish a consistent policy for all contributors (corporate members, sponsors, exhibitors).
The policies will be attached to all letters requesting funding for NCRA education sessions.

General Policies:

1. The NCRA funding levels are described on the attached document.
2. All promised funds must be received one month before the annual meeting. If funds are not received by this date the NCRA cannot guarantee that their corporate name will be included in our written conference materials or that the organization will be allowed to exhibit.
3. All Commercial Agreements must be signed and returned one month before the annual meeting. If the signed Commercial Agreement is not received by this date the NCRA cannot guarantee that their corporate name will be included in our written materials or that the organization will be allowed to exhibit.
4. Contributors must follow instructions to upload documents into the Attendee Hub (mobile app) by due date or NCRA will not guarantee data will be visible to attendees.
5. Contributors **will not** plan any event that conflicts in any way with NCRA sponsored events, NCRA sanctioned events, or NCRA co-sponsored events. Choosing to plan an event that conflicts with an NCRA sponsored, sanctioned, or co-sponsored event will result in the organization not being invited to join us at our next event.

An event is any activity from dinner with one conference attendee to an event to which many attendees are invited.

6. Contributors may not wear their corporate name tags in the meeting space.
7. Contributors may NOT attend the annual board meeting.
8. ***Contributor representatives may attend general sessions if space available. The representatives must sit in back of room and may not engage the speaker or attendees.***
9. ***Contributors are provided a specific number of name badges as described in the attached document. Name badges may not be traded among representatives.***

Exhibit Hall Policies

1. Each contributor will respect the exhibit set-up hours established by NCRA. Exhibit set-up and shipping information will be shared with all contributors by February 15, 2023.
2. The contributor will follow instructions regarding shipping items to the hotel. If instructions are not followed NCRA is not responsible for missing exhibit items.
3. Exhibit space will be provided as indicated in the prospectus.
 - a. Corporate members and sponsors may request a smaller space or to split their space. Request must be received by February 1, 2023.
4. Exhibits must be installed within the parameters of your exhibit space with no components extending beyond. Your installation may not block other exhibitors.
 - a. If your organization will not need the tables provided, your space will be noted on the floor.
 - b. You must notify NCRA that you will not be using your tables no later than March 1, 2023.
5. No banners, signs or other material may be nailed, taped, hung to any hotel property. If a contributor defaces The Westin Hotel, they are responsible for the damage.
6. While the exhibit hall will be monitored during the day and locked after our sessions end, exhibitors and sponsors are encouraged to insure their exhibits, merchandise, and display materials against theft, fire, etc at their own expense. NCRA is not responsible for any damage to or theft of the exhibits.

Indemnification

1. Contributors agree to abide by these terms, and any applicable provisions under NCRA's agreement with the management of The Westin Hotel.
2. Contributors assume full responsibility and liability for any loss, damage or claim arising out of injury or damage to sponsor and exhibitor's displays/materials.
3. Contributors agree to defend, indemnify, and hold harmless The Westin Hotel from and against all claims, actions, causes of actions, or liabilities, including reasonable attorney's fees arising out of or resulting from any act undertaken or committed by Contributor or any contractors hired or engaged by the Contributor in connection with the conference.
4. Contributors also agree to defend, indemnify, and hold harmless The Westin Hotel from any liability resulting from any claim, action or action, which may be asserted by third parties arising out of the performance of the Contributor's obligations pursuant to this agreement, except those which are due to misconduct or negligence of the hotel.

NCRA 2023 Agenda

Friday, March 17	
5:00pm – 7:00pm	Registration

Saturday, March 18	
6:30am – 7:15am	Breakfast
7:15am – 7:30am	Welcome
7:30am – 8:15am	Vaccines in Rheumatology Practice Jeffrey Curtis, MD
8:15am – 9:00am	Interstitial Lung Disease, an Autoimmune Process? Leonard Lobo, MD
9:00am – 9:45am	Obesity and osteoarthritis-- what is the connection? Sunghye Kim, MMSc
9:45am – 10:15pm	Break
10:15am – 11:00am	Treatment of Spondyloarthritis 2023 Joerg Ermann, MD
11:00am – 11:45pm	Therapeutics in Myositis Lisa Christopher-Stine, MD, MPH
11:45am – 12:30pm	Four Corners: Myositis, SLE, Arthritis, Vasculitis
12:30pm -1:30pm	Lunch
1:30pm – 2:15pm	Update on Treatment of ANCA-Associated Vasculitis Peter A. Merkel, MD, MPH
2:15pm – 3:00pm	Non-inflammatory Myositis Mimics Lisa Christopher-Stine, MD, MPH
3:00pm – 3:30pm	Business Meeting
3:30pm – 4:00pm	Break
4:00pm – 5:00pm	Difficult Cases (Curtis, Stine, Jonas, Merkle)
5:15pm – 6:15pm	Reception & Poster Session

Sunday, March 19	
7:00am – 7:45am	Breakfast
7:45am – 8:00am	Welcome
8:00am – 8:15am	Gout as Lodestar: Immune Modulation w biologic treatment and how gout can make us better doctors and people Christopher Parker, DO, FACP, FACR
8:45am – 9:30am	Calcium Pyrophosphate Deposition Disease Ann K. Rosenthal, MD
9:30am – 10:30am	Fellows Presentations
10:30 – 11:00am	Break
11:00am – 11:45am	Remote Patient Monitoring Jeffrey Curtis, MD
11:45 – 12:30am	Update on Evaluation and Management of Large Vessel Vasculitis Peter A. Merkel, MD, MPH



SPONSORSHIP AND EXHIBITOR OPPORTUNITIES 2023 ANNUAL MEETING

Saturday Lunch with Vendor **\$6,000**

This sponsorship would allow you to be the sponsor of our Lunch with the Vendors on Saturday. This event will be held in the exhibit hall. Funds as well the logo (in EPS format) must be received no later than March 1, 2023. Your sponsorship would include:

- ✓ four (4) name badges which allow
 - entrance into exhibit hall and general sessions,
 - entrance into the Saturday and Sunday breakfast and breaks, and Saturday lunch, and Saturday reception
 - ability to purchase 2 additional name badges for \$250/person,
 - name badges are not transferable between representatives
- ✓ two tables, four (4) chairs and electricity,
- ✓ recognition in our conference materials, podium recognition, banner recognition, and
- ✓ ability to add information to the conference mobile app,
- ✓ conference notebook and access to conference app for each registered representative.

Saturday Breakfast ***Or*** ***Sunday Breakfast*** **\$5,000**

This sponsorship would allow you to be the sponsor of either the Saturday morning breakfast or the Sunday morning breakfast. These meals will be in the exhibit hall each day. Funds as well the logo (in EPS format) must be received no later than March 1, 2023. Your sponsorship would include:

- ✓ three (3) name badges which allow
 - entrance into exhibit hall and general sessions,
 - entrance into the Saturday and Sunday breakfast and breaks, and Saturday lunch, and Saturday reception
 - ability to purchase 2 additional name badges for \$250/person,
 - name badges are not transferable between representatives
- ✓ two tables, three (3) chairs and electricity,
- ✓ recognition in our conference materials, podium recognition, banner recognition,
- ✓ ability to add information to the conference mobile app, and
- ✓ conference notebook and access to conference app for each registered representative.

Conference Tote Bag Sponsor
\$5,000

This sponsorship would place your logo on the conference tote bag distributed to conference attendees. Funds as well the logo (in EPS format) must be received no later than February 15, 2023. Your sponsorship would include:

- ✓ three (3) name badges which allow
 - entrance into exhibit hall and general sessions,
 - entrance into the Saturday and Sunday breakfast and breaks, and Saturday lunch, and Saturday reception
 - ability to purchase 2 additional name badges for \$250/person,
 - name badges are not transferable between representatives
- ✓ two tables, three (3) chairs and electricity,
- ✓ recognition in our conference materials, podium recognition, poster recognition,
- ✓ ability to add information to the conference mobile app, and
- ✓ conference notebook and access to conference app for each registered representative.

Saturday Morning Break
OR
Saturday Afternoon Break
OR
Sunday Morning Break
\$3,000

This sponsorship would allow you to be the sponsor for the morning OR afternoon breaks on Saturday OR the Sunday morning break. The breaks are held in the exhibit hall and are 30 minutes. Funds as well the logo (in EPS format) must be received no later than March 1, 2023. Your sponsorship would include:

- ✓ three (3) name badges which allow
 - entrance into exhibit hall and general sessions,
 - entrance into the Saturday and Sunday breakfast and breaks, and Saturday lunch, and Saturday reception
 - ability to purchase 2 additional name badges for \$250/person,
 - name badges are not transferable between representatives
- ✓ one table, three (3) chairs and electricity,
- ✓ recognition in our conference materials, podium recognition, banner recognition,
- ✓ ability to add information to the conference mobile app,
- ✓ conference notebook and access to conference app for each registered representative.

Exhibitor

\$2500

This exhibit level would provide space in our exhibit hall. Breakfast and breaks on both Saturday and Sunday, as well as Saturday's lunch are held in the exhibit hall. Funds as must be received no later than March 1, 2023.

Exhibition at this level would include:

- ✓ two (2) name badges which allow
 - entrance into exhibit hall and general sessions,
 - entrance into the Saturday and Sunday breakfast and breaks, and Saturday lunch, and Saturday reception
 - ability to purchase 2 additional name badges for \$250/person,
 - name badges are not transferable between representatives
- ✓ one table, two (2) chairs,
- ✓ recognition in our conference materials, podium recognition, banner recognition,
- ✓ ability to add information to the conference mobile app, and
- ✓ conference notebook and access to conference app for each registered representative.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. North Carolina Rheumatology Association</p> <p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ 501c3 </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p style="font-size: small;">(Applies to accounts maintained outside the U.S.)</p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 341 S. College Rd., St 11, PMB 2046</p> <p>6 City, state, and ZIP code Wilmington, NC 28403</p>	<p>Requester's name and address (optional)</p>
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
5	6	-	1	5	6	6	5	3	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Tammala Bulger</i>	Date ▶ 10/15/2022
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.